

	<b>Prior to the start of the meeting all 7 elected councillors signed their declaration of acceptance forms, witnessed by the parish clerk</b>	
2019.20.5.01	<p><b><u>Present</u></b></p> <ul style="list-style-type: none"> <li>- Cllr. J. Mock, Cllr. N. Bluck, Cllr. G. Defries, Cllr. J. Parker, Cllr. R. Coombes, Cllr. P. Ludbrook, Cllr. A. Groves</li> <li>- eleven members of the public</li> <li>- District Cllr. L. Clark</li> <li>- District &amp; County Cllr. N. Bloomfield</li> </ul> <p>As outgoing Chairman, the meeting was opened by Cllr. J. Parker</p>	
2019.20.5.02	<p><b><u>Election of Chairman</u></b></p> <p>It was <b>Resolved [7/0]</b> that Cllr. Jack Parker be elected as Chairman to the parish council</p>	
2019.20.5.03	<p><b><u>Apologies for absence</u></b></p> <p>none</p>	
2019.20.5.04	<p><b><u>Election of officers to areas of responsibility</u></b></p> <p>It was <b>Resolved [7/0]</b> that councillors accepted and were elected to areas of responsibility as follows:</p> <ol style="list-style-type: none"> <li>1. Planning – Cllr. N.Bluck</li> <li>2. Highways – Cllr. A. Groves</li> <li>3. Recreation Ground and play area – Cllr. G. Defries</li> <li>4. Budget, bank &amp; financial review – Cllr. J. Parker</li> <li>5. Churchyard &amp; Burial Ground – Cllr. P. Ludbrook</li> <li>6. The Pavilion – Cllr. J. Mock</li> <li>7. Environment – Cllr. R. Coombes</li> <li>8. Parish Lengthsman – Cllr. A. Groves</li> <li>9. Village Hall liaison – Cllr. N. Bluck</li> <li>10. School Liaison – Cllr. G. DeFries</li> <li>11. Vice Chairman – Cllr. Antoinette Groves</li> </ol>	
2019.20.5.05	<p><b><u>General Power of Competence</u></b></p> <p>It was <b>Resolved [7/0]</b> That Ash Parish Council meets the conditions required by the Localism Act 2011 and is therefore an eligible Council for the use of the general power of competence</p>	
2019.20.5.06	<p><b><u>Appointment of Independent and competent internal auditor</u></b></p> <p>It was <b>Resolved [7/0]</b> that Pinnacle Accountancy Services is appointed</p>	
2019.20.5.07	<p><b><u>Standing orders, Financial Regulations and Code of Conduct</u></b></p> <p>It was <b>Resolved [7/0]</b> that the existing standing orders, financial regulations and code of conduct be confirmed as adopted.</p> <p>Up to date copies to be scanned and uploaded to the village website.</p>	Clerk & A. Groves
2019.20.5.08	<p><b><u>Declarations of interest</u></b></p> <p>Cllr. A. Groves – planning – Martock lane application – is a neighbour  Cllr. J. Mock – planning – Martock lane application – friend of the architect</p>	
2019.20.5.09	<p><b><u>Minutes</u></b></p> <p>The minutes of the meeting of 1<sup>st</sup> April 2019, as circulated, were <b>RESOLVED</b> to be an accurate record and were signed as such by the Chairman</p>	
2019.20.5.10	<p><b><u>Matters to REPORT from the previous meetings</u></b></p> <p><b><u>Memorial Noticeboard for D. Clerk</u></b> – all quotes now received. It was <b>Resolved [7/0]</b> to accept the quotation of £450. Cllr. N. Bluck to arrange the installation at the green area at Burrough Street [ so as to not impede visibility at the junction with main street]  Cllr. P. Ludbrook to stain the noticeboard once it is installed.</p> <p><b><u>Electrical inspection of pavilion</u></b> – it was noted that this was completed, signed off on and paid for.</p>	N. Bluck P. Ludbrook

	<p><u>Play area</u> – the refund from Playdale has now been received and HAGS have advised that they will be starting repair works either week starting 28<sup>th</sup> May or 3<sup>rd</sup> June</p> <p><u>Churchyard Wall</u> – ownership remains undefined and correspondence regarding financial responsibility for the repairs remains ongoing.</p>	
2019.20.5.11	<p><b><u>District and County Councillor reports</u></b></p> <p>The new District Councillor Louise Clark introduced herself to those present</p> <p>District &amp; County Cllr. N. Bloomfield reported on</p> <ul style="list-style-type: none"> <li>• The ongoing lack of funds at County</li> <li>• District council has yet to appoint cabinet and area chairs</li> <li>• Opportunity for District councillors to really run the South Somerset District Council.</li> </ul> <p>- The possibility of a grant toward the costs of watering for the Ash Street scene was raised with Cllr. A. Groves to liaise with D. &amp; C Cllr N. Bloomfield</p> <p>- A question was raised regarding the speed indicator device and the figures it recorded. D&amp;C cllr N Bloomfield agreed to circulate the information collected</p>	<p>A.Groves &amp; N Bloomfield</p> <p>N. Bloomfield</p>
2019.20.5.12	<p><b><u>Correspondence</u></b></p> <ol style="list-style-type: none"> <li>1. Website &amp; Social Media – a standard draft social media policy to be created for possible adoption</li> <li>2. Do Not Knock door stickers – now received, to be promoted on website and in newsletter. Picture to be provided</li> <li>3. Somerset waste partnership monthly briefing – noted</li> <li>4. Consultation on river parrett dredging – noted</li> <li>5. Community connect open morning – noted</li> <li>6. Millenium Wood – a response had been sent by the Chairman stating that there would be consultation prior to any change to the long term future of the wood.</li> </ol>	<p>J. Mock &amp; Clerk</p> <p>Clerk, &amp; A Groves</p>
2019.20.5.13	<p><b><u>Planning</u></b></p> <p>19/00970/REM – application for reserved matters following approval of 17/04774/OUT for the erection of 1no. dwelling to include details of appearance, landscaping, layout and scale – land part OS 3151 Martock Lane Ash.</p> <p>It was <b>Resolved [7/0]</b> that council OBJECT to the proposed design due to the lack of landscaping – for example consideration of a hedge at the front boundary rather than a wall.</p> <p>19/00142/LBC – amended plans additional information – formation of 3no. dormer windows on East facing roof slope, carrying out of minor internal alterations at first and second floor levels of dwelling house and restoration of existing garage including internal and external alterations – Boleyn House 22 Burrough Street ASH TA12 6NZ</p> <p>It was <b>Resolved [7/0]</b> that council have no objection to this application</p> <p>19/00941/LBC – internal and external alterations to listed building to return former country hotel to single occupancy dwelling – Ash House Country Hotel 41 Main Street Ash TA12 6PB</p> <p>It was <b>Resolved [7/0]</b> that council have no objection to this application</p>	
2019.20.5.14	<p><b><u>Environment</u></b></p> <p>a. Village Play Area – covered under item Matters arising</p>	
2019.20.5.15	<p><b><u>The Recreation Ground</u></b></p> <p>It was noted that a cheque had been raised between meetings [authorised at the Oct 2018 PCM] [ No.1320 £741.00 payable to Gareth Webb solicitors] to facilitate completion on 30<sup>th</sup> April 2019. Transfer deeds awaited [copies held]</p>	

2019.20.5.16	<p><b>Accounts</b></p> <p>a. The Clerk reported that that despite letters to the bank statements for the end of the financial year had yet to be received.</p> <p>b. Payments for authorisation – It was <b>RESOLVED [7/0]</b> that the following payments were authorised with cheques to be signed after the meeting.</p> <table border="1" data-bbox="300 454 1324 1480"> <thead> <tr> <th colspan="4"><b>ASH Parish Council - payments for authorisation sheet May 13th 2019</b></th> </tr> <tr> <th colspan="4"><i>raised at this meeting</i></th> </tr> <tr> <th><b>CQ No.</b></th> <th><b>payee</b></th> <th><b>re</b></th> <th><b>amount</b></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>H Moore</td> <td>clerks wages APRIL 2019 [paid monthly in arrears]</td> <td>£ 226.30</td> </tr> <tr> <td>2</td> <td>HMRC</td> <td>PAYE month 1</td> <td>£ 59.40</td> </tr> <tr> <td>3</td> <td>pinnacle accountancy</td> <td>year end payroll and maintaining wage records to 31/3/2019</td> <td>£ 69.60</td> </tr> <tr> <td>4</td> <td>N Pulford</td> <td>lengthsman tasks - invoice 27 [final]</td> <td>£ 80.00</td> </tr> <tr> <td>5</td> <td>water2business</td> <td>Ash churchyard water - one financial year to 31/03/2020</td> <td>£ 79.00</td> </tr> <tr> <td>6</td> <td>S Vickery</td> <td>allotment clearance - authorised at Sept 3rd PCM [matters arising]</td> <td>£ 1,700.00</td> </tr> <tr> <td>7</td> <td>Ash Contractors</td> <td>pavilion storage 'shed' - new roof - authorised at March 4th PCM [min ref 2018.19.3.9 -1]</td> <td>£ 275.00</td> </tr> <tr> <td>8</td> <td>SALC [Somerset Assoc. of Local Councils]</td> <td>annual membership</td> <td>£ 160.23</td> </tr> <tr> <td colspan="3"></td> <td style="background-color: #c6e0b4;"><b>£ 2,649.53</b></td> </tr> </tbody> </table> <p>c. Councillors as bank signatories – the retiring councillors were all being removed. It was <b>RESOLVED [7/0]</b> that the new councillors be added as signatories. Lynne Buckley was thanked for her assistance with arranging this.</p> <p>d. Cllr. P Ludbrook agreed to check the origin of the water at the church yard as the invoice was for an unmetered supply.</p>	<b>ASH Parish Council - payments for authorisation sheet May 13th 2019</b>				<i>raised at this meeting</i>				<b>CQ No.</b>	<b>payee</b>	<b>re</b>	<b>amount</b>	1	H Moore	clerks wages APRIL 2019 [paid monthly in arrears]	£ 226.30	2	HMRC	PAYE month 1	£ 59.40	3	pinnacle accountancy	year end payroll and maintaining wage records to 31/3/2019	£ 69.60	4	N Pulford	lengthsman tasks - invoice 27 [final]	£ 80.00	5	water2business	Ash churchyard water - one financial year to 31/03/2020	£ 79.00	6	S Vickery	allotment clearance - authorised at Sept 3rd PCM [matters arising]	£ 1,700.00	7	Ash Contractors	pavilion storage 'shed' - new roof - authorised at March 4th PCM [min ref 2018.19.3.9 -1]	£ 275.00	8	SALC [Somerset Assoc. of Local Councils]	annual membership	£ 160.23				<b>£ 2,649.53</b>	<p>J. Parker</p> <p>Clerk</p> <p>Clerk</p> <p>P Ludbrook</p>
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2019.20.5.16	<p><b>Public Open Session</b></p> <ol style="list-style-type: none"> <li>It was noted that there was training available for new councillors and information was provided to them – bookings to be made via the Clerk.</li> <li>A possible job description for councillors was circulated to all parish councillors for discussion at the next meeting.</li> <li>The school fete is on 7<sup>th</sup> June between 5 &amp; 7pm – everyone is encouraged to attend and support this event</li> <li>It was proposed that a neighbourhood watch scheme should be introduced / rejuvenated for the whole of the village</li> <li>Thanks were expressed for the moving of the wheelbarrow at the junction of Burrough Street and Main Street.</li> <li>It was requested that lines of visibility for the junction be checked prior to the</li> </ol>	<p>New cllrs. Clerk</p>																																																

	<p>installation of the memorial noticeboard.</p> <p>7. Concern was raised regarding the cemetery bins not being emptied – it was noted that this would now be part of the Lengthsman job and would be checked</p> <p>8. It was reported that a new caretaker and booking secretary would be required for the pavilion .</p> <p>9. A question was raised regarding the cemetery entrance and access – It was noted that there was a documented right of access.</p> <p>10. It was reported that there had been a theft of a heavy pot and plant from a resident’s garden with a further failed attempt to remove another. It was noted that messages needed to be passed on about such happenings and concerns. Ash Alerts would circulate a warning.</p> <p>11. It was requested that an item ‘communications’ be added to the agenda for the next meeting.</p>	<p>N.Bluck</p> <p>A Groves &amp; P Ludbrook</p> <p>J. Parker</p> <p>A Groves</p> <p>Clerk</p>
2019.20.5.17	<p><b><u>Date of next meeting</u></b>  Monday 3<sup>rd</sup> June 2019 – 7.30pm at the pavilion</p>	
	<p><b><u>The Meeting then closed</u></b></p>	
	<p><b>DATE MINUTES APPROVED:</b></p> <p><b>SIGNED BY THE CHAIRMAN:</b></p>	