

2019.20.6.01	<p><u>Present</u></p> <ul style="list-style-type: none"> - Cllr. J. Mock, Cllr. N. Bluck [chairman], Cllr. G. Defries, Cllr. J. Parker, Cllr. R. Coombes, Cllr. P. Ludbrook, Cllr. A. Groves [vice chairman] - five members of the public - parish clerk 	
2019.20.6.02	<p><u>Apologies for absence</u></p> <p>None received</p>	
2019.20.6.03	<p><u>Declarations of interest</u></p> <p>None</p>	
2019.20.6.04	<p><u>Minutes</u></p> <p>The minutes of the annual parish council meeting of 13th May 2019, as circulated, were RESOLVED to be an accurate record and were signed as such by the Chairman</p>	
2019.20.6.05	<p><u>Matters to REPORT from the previous meetings</u></p> <p><u>Memorial Noticeboard for D. Clerk</u> – order has now been placed. <u>Social Media policy</u> – examples had been provided to Cllr. J. Mock by the Clerk</p>	
2019.20.6.06	<p><u>District and County Councillor reports</u></p> <p>None</p>	
2019.20.6.07	<p><u>Correspondence</u></p> <ol style="list-style-type: none"> 1. Martock Job Club – it was RESOLVED to make a grant of £100 [one hundred pounds] 2. VE Day 2020 – It was agreed that an event would be arranged and the item is to be placed onto the agenda of the July parish council meeting. It was agreed to invite the school to become involved and to call for views / ideas via an article on the website. 3. VCSE community safety forum – Cllr. J. Mock agreed to attend and report back to the September parish council meeting. 4. Road Closure – the scheduled closure of the Cartgate round a bout was noted. 5. Western Power Distribution – It was noted that the pavilion power supply would be interrupted on Friday 21st June between 9.30am and 15,30pm. Cllr. J. Mock agreed to liaise with the post office and user groups of the pavilion 	<p>G. DeFries & A. Groves</p> <p>J. Mock</p> <p>j. Mock</p>
2019.20.6.08	<p><u>Planning</u></p> <p>19/00356/LBE – [amended plans/ additional information] Proposed alterations to attic room to include re roofing and installation of 1no. roof light, Manor farm, Witcombe Lane Ash TA12 6AJ</p> <p>It was Resolved [7/0] that council have no objection to this application</p>	<p>clerk</p>
2019.20.6.09	<p><u>Environment</u></p> <ol style="list-style-type: none"> a. Millenium Wood – It was RESOLVED to defer consideration of the grant pending clarification of the status of the Millenium Wood group. b. Lengthsman - It was noted that the worker preferred to be described as the Parish Ranger. A meeting had occurred between the Ranger and councillors N. Bluck and A. Groves with all the requested works being carried out. It was noted that items for the ranger could be placed on the list at parish council meetings as the Ranger’s visits were scheduled for the following Monday. It was requested that the emptying of the bins in the play area and cemetery be added to the list with the refuse to be removed from the site. It was noted that the issue of grass collection following cutting was not being carried out – Cllr. N. Bluck agreed to chase the main maintenance contractors. c. Bio Diversity Update – This was read out to those present by the Chairman. It was agreed that a copy would be attached to the minutes as appendix one. 	<p>Chairman</p> <p>A.Groves</p> <p>N. Bluck Chairman & clerk</p>

	<p>It was noted that local farmers may find the results of the bio diversity audit of use for grant applications.</p> <p>Cllr. J. Parker agreed to create a draft letter for Farmers which would be circulated to councillors for consideration</p> <p>d. Burrough Street Trees – It was noted that following the previously completed survey some of the work appeared to be outstanding. Cllr. A. Groves agreed to check with the contractor previously used and then, if required, add to the village ranger duties.</p> <p>It was also noted that the Hawthorn Tree at the recreation ground also required a trim.</p>	<p>Chairman</p> <p>A.Groves</p> <p>A.Groves</p>
2019.20.6.10	<p><u>The Recreation Ground & Play Area</u></p> <p>a. It was noted that Hags had been chased again regarding the required play area repairs as the start date was intended to be today. The closure had been reported on the village website.</p> <p>b. It was noted that the play area was an old one and did not currently cater for the needs of the village with a wider range of equipment, including possible adult equipment, needing consideration.</p> <p>It was advised that the Chairman would be attending a ‘how to fund your play area’ event.</p> <p>Cllr. G Defries agreed to cost a single item of equipment following liaison with the school and Cllr. Mock</p> <p>Cllr. N. Bluck agreed to submit a funding request to the local Round Table</p> <p>It was noted that an all weather safety surface could be considered.</p> <p>The total of the Play area reserves to be advised</p>	<p>Chairman</p> <p>G.DeFries</p> <p>J. Mock</p> <p>N. Bluck</p> <p>Clerk</p>
2019.20.6.11	<p><u>Highways</u></p> <p>a. Speed Watch - It was reported that the speed watch had currently stopped due to a lack of viable volunteers. Logistically three volunteers were required for each session and needed to commit for one 2 hour session per month.</p> <p>It was noted that training would be provided to all volunteers as everyone now needed to retrain.</p> <p>Cllr. A. Groves agreed to draft a call for volunteers for the website and newsletter.</p> <p>Cllr. G. Defries agreed to speak to parents at the school regarding volunteering.</p> <p>All action on these items was deferred pending a report on an automatic speed watch system.</p> <p>Cllrs. A. Groves and P. Ludbrook to liaise and provide a full report on the automatic speed watch system [including costing, quotation, placement , administration etc.] with a proposal on how to proceed, to the July parish council meeting.</p> <p>b. Road Signs – repair and replacement.</p> <p>It was reported that the Highway sign, The sign in the hedge and the sign at Fordhill lane were all being followed up on.</p> <p>It was noted that the Fingerpost at Witcombe Lane remained in need of refurbishment.</p> <p>c. Trees at Burrough Street – it was noted that this item had been covered under item – Lengthsman</p>	<p>A.Groves</p> <p>G. DeFries</p> <p>Deferred</p> <p>A.Groves and P. Ludbrook</p> <p>A.Groves</p>
2019.20.6.12	<p><u>The Pavilion</u></p> <p>a. Approach Road – The damage caused by previous utility repairs was noted. It was confirmed that this was now Parish council land.</p> <p>It was noted that there had been ongoing liaison between residents and Yarlinton regarding the damage [who require and use the entrance as access to car parks and premises].</p>	

	<p>Cllr. G. DeFries agreed to make enquiries with Yarlington.</p> <p>Cllr. J. Mock, who is fully qualified to carry out such repairs as appeared to be required by nature of his profession, volunteered his services free of charge if the parish council covered the cost of materials which were estimated at £120. Following his declared interest [non pecuniary as volunteering services free of charge] Cllr. J. Mock took no part in the following vote.</p> <p>It was RESOLVED [6/0/1] to accept the offer as made subject to a maximum cost of materials of £150.00.</p> <p>Cllr. G. Defries agreed to draft a letter requesting the required contribution from Yarlington once she had been advised of the date of the works by Cllr. J. Mock.</p> <p>The draft to be forwarded to the Clerk for official sending by the parish council.</p> <p>b. Vacancies – It was reported that no responses had been received for the advert for cleaner, caretaker & bookings.</p> <p>The bookings diary and responsibility were handed over to Cllr. J. Mock</p> <p>The Chairman agreed to write a letter of thanks to Yvonne and Bob Moseley. It was agreed that an online booking system should be investigated.</p> <p>c. It was RESOLVED that an outside tap and charging point at the pavilion would be provided.</p> <p>d. It was proposed that a hirers agreement be introduced that included a ‘clean and leave as found’ clause similar to that of the village hall. Cllr. J. Mock agreed to create a draft for consideration</p> <p>e. It was agreed that a review of hire charges be carried out</p> <p>f. It was noted that an extension of the car park may be needed at some future date</p>	<p>G. DeFries</p> <p>J. Mock</p> <p>G. DeFries & J. Mock</p> <p>G. DeFries & Clerk</p> <p>J. Mock</p> <p>Chairman J. Mock / A.Groves J. Mock</p> <p>J.Mock</p> <p>J. Mock</p>
2019.20.6.13	<p><u>Village Defibrillator</u></p> <p>It was reported that options were available from both the British Heart Foundation and the local Ambulance Service and that it was considered that two defibrillators were required for Ash due to the length of the village and that provision at outer areas of the parish [Witcombe etc.] could also be considered.</p> <p>It was noted that £500 was in the current years budget and that local collections could be made in support of the project.</p> <p>It was agreed that in principal, Ash Parish Council supports the project.</p> <p>Cllr. G. DeFries agreed to provide a formal proposal to Council for consideration.</p> <p>It was noted that Somerset Prepared did have a grant fund for defibrillator provision and that a grant application would be made to them.</p>	<p>G. DeFries</p> <p>G. DeFries</p> <p>G. DeFries</p>
2019.20.6.14	<p><u>Cemetery & Churchyard</u></p> <p>a. Water supply – It was reported that there appeared to be no official supply to the standpipe used, however council were billed annually for an unmetered supply. It was proposed that a meter for the supply be requested however it was agreed that further enquiries be made with the resident who has the original supply before any other action is taken.</p> <p>b. Churchyard & Cemetery Gates – three quotes are being obtained for the required works.</p> <p>c. General update – the wall – Correspondence is ongoing. It was noted that council has no legal authority to negotiate, this should presumably occur between the church freeholder and the private freeholder. Further clarification had been requested and the matter remained ongoing.</p>	<p>P. Ludbrook</p> <p>P. Ludbrook</p> <p>Chairman / P. Ludbrook</p>

2019.20.6.15	<p><u>Accounts</u></p> <p>a. Annual Governance and accountability Return. [AGAR]</p> <p>i. Section One – annual governance statement 2018/2019 All Items were read out to all in attendance with the following responses agreed: Points 1,2 & 3 – YES Point 4 - NO Points 5,6,7 & 8 - YES Point 9 – not applicable. The annual governance statement was then RESOLVED to be approved</p> <p>ii. Section Two – accounting statements 2018/19 The accounting statement was provided to all councillors. The accounting statements 2018/19 were then RESOLVED to be approved</p> <p>Sections one and two of the 2018/19 AGAR are attached to these minutes as an appendix.</p> <p>b. Financial report It was noted that the two new accounts were now open at Lloyds and the latest Nat West statements for the old accounts had been received. It is hoped that the full transfer of funds to the Lloyds accounts would happen in the near future.</p> <p>c. Payments for authorisation It was RESOLVED that the following payments were authorised with cheques to be signed after the meeting.</p>		
ASH Parish Council - payments for authorisation sheet JUNE 3rd 2019			
<i>raised at this meeting</i>			
CQ No.	payee	re	amount
9	H Moore	clerks wages MAY 2019	£ 226.10
10	HMRC	PAYE & month 1	£ 59.60
11	pest control 999	annual mole contract	£ 25.00
			£ 510.70
Cheque number 12 payable to Martock Parish Council for £100 [one hundred pounds] as authorised during this meeting was also raised and signed.			
2019.20.6.16	<p><u>Communications</u></p> <p>The Ash email alert guidelines were circulated for information As outlined during 'matters arising' creation of a social media policy was ongoing.</p>		
2019.20.6.17	<p><u>Public Open Session</u></p> <ol style="list-style-type: none"> 1. A request for possible car park improvements was noted. 2. It was advised that the voting booths were blocking the access to the disabled toilets at the village hall – Cllr. N Bluck agreed to sort this out. 3. It was suggested that a big village event would be a good idea to draw the village together. This was noted with the possibility that this could tie in with the VE day celebrations next year. 	N. Bluck	
2019.20.6.18	<p><u>Date of next meeting</u> Monday 1st July 2019 – 7.30pm at the pavilion</p>		
<u>The Meeting then closed</u>			
DATE MINUTES APPROVED:		SIGNED BY THE CHAIRMAN:	