

# ASH PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

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## MINUTES OF A MEETING OF THE PARISH COUNCIL – Monday 2<sup>nd</sup> December 2019, Ash Pavilion at 7.30pm

### 19.30 Meeting opened

1	<p><b>Attendance and to receive apologies for absence.</b> Present: Jack Parker (Chair), Antoinette Groves (AG), Gayle Defries (GD), Nick Bluck (NB), Jonathan Mock (JM), Hugh Thomson (HT). In attendance: Julie Ferguson (Clerk), 3 members of the public. Apologies received and accepted: Neil Bloomfield (County &amp; District Councillor).</p>
2	<p><b>Declarations of Interest.</b> JP declared an interest in Item 7b. JM declared an interest in Item 11a.</p>
3	<p><b>To consider approval of the Minutes of the previous meeting.</b> The minutes were signed as a true and accurate record of the meeting held.</p>
4	<p><b>Matters to report from previous meetings.</b> AG said she was waiting to hear back from the residents agreeing to double yellow lines being placed on Witcombe Lane, along the pavement outside 'Fairlawn', to prevent the lane becoming blocked from double parking &amp; further damage to the pavement. She asked that the Clerk contact County Highways to request a drain which was needed on the corner of Witcombe Lane, and repairs to the road, curb and pavement from subsidence. <b>ACTION: Clerk</b> After not hearing back from the SSDC duty planner, the PC requested that the Clerk contact the Conservation Officer regarding the replacement windows fitted at 5 Main Street, Ash. <b>ACTION: Clerk</b> JM &amp; JP reported that the presentation equipment had been purchased &amp; installed and would be put to good use later in the meeting.</p>
5	<p><b>District and County Councillor reports</b> Cllr Bloomfield was not present but the Clerk had received a brief report. The Coat Road planning had been refused but was due to go to Regulation Committee possibly on the 17<sup>th</sup> Dec 2019. The County Council &amp; Police will not support an AutoSpeedWatch device. The Christmas tree was going up on Fri 6<sup>th</sup> Dec.</p>
6	<p><b>Correspondence</b> The following items of correspondence were presented:</p> <ul style="list-style-type: none"><li>- Email response from the owner of Ash House apologising for allowing the hedge to obstruct the pavement &amp; agreeing to have it cut back.</li><li>- Email response from Somerset Highways agreeing to fill the 2 existing grit bins in the village.</li></ul>
7	<p><b>Planning</b></p> <ol style="list-style-type: none"><li>a) Decisions reported. Noted.</li><li>b) 19/03129/HOU – The erection of a first-floor side extension &amp; replacement porch, 29 Back Street, Ash. This application was not on the agenda as it had been received after the agenda was published. <b>RESOLVED: It was unanimously agreed to support the application with no comments.</b></li><li>c) Appeal in respect of application decision reference 19/00064/FUL – The erection of 120 homes, Land south of Coat Road, Martock. HT reported that the deadline was the following day for the public enquiry, therefore a letter against the application from the PC would need to be sent that evening. <b>RESOLVED: It was proposed &amp; agreed that HT draft and send a letter on behalf of Ash PC against the appeal in respect of planning application decision 19/00064/FUL.</b></li></ol>
8	<p><b>Environment</b></p> <ol style="list-style-type: none"><li>a. Parish Ranger. A new Ranger had worked in the village last month, however it was felt that SSDC should affect a handover between the outgoing &amp; incoming Ranger, as AG had to spend a considerable amount of time explaining where everything was. It was reported that the footpath on Burrough Street, under the large oak trees was slippery &amp; generally leaves around the village needed to be tidied. If the Ranger was not able to spray the footpath, there would need to be a request to SSDC. Further work for the Ranger to be identified to AG before the next visit.</li></ol>
9	<p><b>The recreation ground and play area</b> The Clerk reported back that the playground inspection was due to be carried out in Jan 2020.</p>
10	<p><b>Highways</b></p>

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	AG requested that another grit bin be purchased and installed in Ash Village car park. <b>RESOLVED: It was unanimously agreed to allow expenditure of up to £100 for the purchase of a grit bin (Budget line – Environment).</b>																																			
11	<p><b>The Pavilion</b></p> <p>a. Approach road repairs. GD had obtained 3 quotes and was now looking for timescales &amp; a window in which the repairs could be carried out. She was also waiting upon receipt of a formal statement from Yarlington of their agreement to pay 50% of the cost. <b>RESOLVED: It was agreed to incur expenditure up to £1500 on the Pavilion approach road repairs (Budget line – Environment).</b> <span style="float: right;"><b>ACTION: G Defries</b></span></p> <p>b. Vacancies and upkeep/maintenance report. Problems closing the fire door were being reported. JM suggested that perhaps the fire door shouldn't be used for general access. It was felt, however that the door needed to be considered for replacement.</p> <p>c. An apple TV had been purchased at a cost of £53 and the presentation facility was demonstrated as working successfully.</p>																																			
12	<p><b>Village defibrillator</b></p> <p>GD handed £122.29 in cash from the collection pot in the Bell Pub along with a cheque for £250. As the target had now been reached, the purchase could go ahead. <b>RESOLVED: It was agreed to purchase a defibrillator from British Heart Foundation for £600 and separately purchase a suitable cabinet, and for the defibrillator to be installed in the Pavilion.</b></p> <p>GD reported that she was going to write to the Plymouth Brethren Yeovil Rapid Relief Team, thanking them for their kind donation of a defibrillator. She would arrange for this 2<sup>nd</sup> defibrillator to be located in the village hall, subject to permission being granted by the trustees.</p> <p>Although not required specifically for defibrillator use, GD explained that she was looking into emergency first aid training including CadioPulmonary Resuscitation (CPR) and would report back, with costs at a future meeting. <span style="float: right;"><b>ACTION: G Defries</b></span></p> <p>JP thanked GD for her substantial efforts in fundraising &amp; securing 2 defibrillators for the Parish, which would be valuable assets to the village for years to come.</p>																																			
13	<p><b>VE Day celebrations</b></p> <p>AG reported that plans were ongoing with a request to help with funding to be reported in Item 15d.</p>																																			
14	<p><b>Cemetery and churchyard</b></p> <p>After going through the paperwork relating to the Cemetery, HT explained that the land had been granted to the PC by the Duchy of Cornwall. In his opinion, there was enough information available in the files to go ahead with the Cemetery extension, despite the unregistered state of the land. It was suggested and agreed that interested members of the PC would meet up at the Cemetery to establish the extent of the land, with the plans available.</p> <p>HT &amp; NB further reported that they needed a 3<sup>rd</sup> comparative quote for the wall repair. JP said he would endeavour to obtain a quote. <span style="float: right;"><b>ACTION: HT, NB JP</b></span></p> <p>The Clerk reported that the burial of Walter Gordon Maynard had taken place that day, 2<sup>nd</sup> Dec 2019, the Exclusive Rights of Burial was already held by the family for a double depth plot.</p>																																			
15	<p><b>Accounts</b></p> <p>a. Financial report. The Clerk still needed to arrange for the mandate to be completed before she had access to the accounts. She would ensure it was sorted out before the next meeting. <span style="float: right;"><b>ACTION: Clerk</b></span></p> <p>b. Payments for authorisation. <b>RESOLVED: It was proposed and unanimously agreed to approve the following payments:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th colspan="5" style="text-align: left; padding: 2px;">ASH Parish Council - payments for authorisation sheet DECEMBER 2<sup>nd</sup> 2019</th> </tr> <tr> <th colspan="5" style="text-align: left; padding: 2px;"><i>raised at this meeting</i></th> </tr> <tr> <th style="width: 10%; padding: 2px;">CQ No.</th> <th style="width: 20%; padding: 2px;">Payee</th> <th style="width: 30%; padding: 2px;">Re</th> <th style="width: 15%; padding: 2px;">amount</th> <th style="width: 25%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">43</td> <td style="padding: 2px;">H Moore</td> <td style="padding: 2px;">Final salary &amp; expenses payment</td> <td style="text-align: right; padding: 2px;">£ 123.94</td> <td></td> </tr> <tr> <td style="text-align: center; padding: 2px;">44</td> <td style="padding: 2px;">PG Fire &amp; Security</td> <td style="padding: 2px;">Alarm maintenance</td> <td style="text-align: right; padding: 2px;">£ 48.60</td> <td></td> </tr> <tr> <td style="text-align: center; padding: 2px;">45</td> <td style="padding: 2px;">HMRC</td> <td style="padding: 2px;">PAYE Nov 19</td> <td style="text-align: right; padding: 2px;">£ 132.00</td> <td></td> </tr> <tr> <td style="text-align: center; padding: 2px;">46</td> <td style="padding: 2px;">J Ferguson</td> <td style="padding: 2px;">Salary &amp; expenses Nov 19</td> <td style="text-align: right; padding: 2px;">£ 528.80</td> <td></td> </tr> </tbody> </table>	ASH Parish Council - payments for authorisation sheet DECEMBER 2 <sup>nd</sup> 2019					<i>raised at this meeting</i>					CQ No.	Payee	Re	amount		43	H Moore	Final salary & expenses payment	£ 123.94		44	PG Fire & Security	Alarm maintenance	£ 48.60		45	HMRC	PAYE Nov 19	£ 132.00		46	J Ferguson	Salary & expenses Nov 19	£ 528.80	
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	<b>TOTAL</b>			<b>£ 833.34</b>		
	c. To consider the approval of the draft budget for financial year 2020-21. JP presented the draft budget as circulated previously & asked all councillors to consider their areas of allocated responsibility in readiness for agreement at the next meeting, where the Precept would need to be agreed.					
	d. AG asked the PC to consider expenditure of £200 for fabric for bunting as part of the VE Day celebrations. It was agreed that this could be an asset to the village as it could potentially be hired out in the future. AG also asked if the PC would underwrite the deposit of £120 in order to secure a booking for 'The Air Raid Sirens', a 40's style singing duo, in the event that they had to be cancelled at short notice. <b>RESOLVED: It was unanimously agreed to incur expenditure of £200 on village bunting &amp; underwrite the deposit for the entertainment (Budget line – VE Day).</b>					
16	<b>Date of next meeting.</b> Monday 6 <sup>th</sup> January 2020. Further meetings will be called as necessary.					

**21.37 Meeting closed**

### **PUBLIC SESSION**

There was nothing further discussed at this time.

**21.37 MEETING ENDED**