

# **Notice of an Ash Parish Council Meeting**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Ash Parish Council**  
Time... **19:00hrs**  
Date... **Monday 8 January 2024**  
Venue... **Ash Pavilion**

Councillors will be discussing all the items listed on the Agenda.

*Julie Ferguson*

**Julie Ferguson – Ash Parish Clerk**  
**30 Dec 2023**

## Equality Act 2010

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.*

## Recording of Council Meetings

*The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.*

*Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.*

# ASH PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 01935 571050 E-mail: [clerk@ashpcsomerset.com](mailto:clerk@ashpcsomerset.com)

Members of the Public and Press are invited to attend all Council Meetings

(Public Bodies (Admission to Meetings) Act 1960)

## **PUBLIC COMMENTS (15 minutes)**

*This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.*

## **OUTSIDE REPORTS FROM REPRESENTATIVES**

- Somerset Councillors
- Outside bodies/groups

## **Ash Parish Council will be discussing all the items listed below:**

*The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

## **AGENDA**

**23/136 To receive apologies for absence and to approve the reasons given** (LGA 1972 s85(1)).

**23/137 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

**23/138 To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1)).

**23/139 Matters to report from a previous meeting.**

**23/140 To co-opt members onto the Parish Council.**

**23/141 Planning decisions report.**

**23/142 Planning applications - 23/02910/HOU.** Dryfe House 35 Back Street Ash Martock Somerset TA12 6NY. Two storey extension to the front of the property to form a new entrance hall, lounge and bedroom with ensuite together with associated internal alterations.

**23/143 Finance – To NOTE** the NJC 23/24 local government pay agreement has been finalised and NALC issued full details of the pay agreement on the 6 Nov 23, with the directive for councils to pay the new rates and back pay with immediate effect. Back pay and new rate have been implemented.

**23/144 Finance – To REPORT** the payment schedule for December 2023.

### **Ash Parish Council Dec 23 payment Schedule**

Invoice	Payee	Particulars	Amount
1	STAFF	SALARIES & EXPENSES	£1,385.82
2	R EVIS	GROUND MAINTENANCE NOV23	£458.33
3	K L BUNGAY	PAVILION CLEANING NOV23	£90.00
4	SOMERSET COUNCIL	RANGER OCT 23	£211.26
5	S DAVEY	REIMBURSE VIRTUAL LANDLINE (SO)	£5.95
6	COUNTY HOUSE CLEARANCE	SHED CLEARANCE	£120.00
7	BATTENS SOLICITORS	GLEBE ACCESS TRACK EASEMENT	£615.60
8	BRISTOWS ELECTRICAL	NOTICEBOARD ELECTRICAL WORK	£360.00
	<b>TOTAL</b>	<b>Dec-23</b>	<b>£3,246.96</b>

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## 23/145 Finance – To **APPROVE** the payment schedule for January 2024.

Ash Parish Council January 24 Payment Schedule				
Invoice	Payee	Particulars	Amount	
1	STAFF	SALARIES & EXPENSES	£981.15	REPORT
2	R EVIS	GROUND MAINTENANCE DEC23	£458.33	SO
3	K L BUNGAY	PAVILION CLEANING DEC23	£90.00	SO
4	SOMERSET COUNCIL	RANGER NOV 23	£211.26	
5	S DAVEY	REIMBURSE VIRTUAL LANDLINE (SO)	£5.95	REPORT
6	T GROVES	REIMBURSE PRINTING	£60.00	
7	A GROVES	REIMBURSE WEBSITE,BIN BAGS,KEYS	£396.41	
8	A WILLS	TREES	£762.36	
9	PG FIRE & SECURITY	CCTV WORKS	£7.20	
10	S DAVEY	REIMBURSE ELECTRICAL ITEMS	£27.66	
11	C HALFHIDE	REIMBURSE CLEANER FEE & SUPPLIES	TBA	
	<b>TOTAL</b>	<b>Jan-24</b>	<b>£3,000.32</b>	

## 23/146 Finance – To **APPROVE** the cashbook/bank reconciliation to 30 Dec 2023.

ASH PARISH COUNCIL						
Receipts and Payments Summary for the year ending 31st March 2024						
	Last Year	This Year		This Year	This Year	Spend
	2022/23	2023/24		Allocated budget	Budget remaining	Variance on last year
RECEIPTS						
Precept	£ 42,250.00	£ 43,723.00				£ 1,473.00
Deposit Interest	£ 9.20	£ 35.83				£ 26.63
Cemetery Fees	£ 1,845.00	£ 860.00				-£ 985.00
Grants	£ 3,437.50	£ 3,750.00				£ 312.50
Pavilion	£ 2,470.00	£ 2,310.00				-£ 160.00
VAT repayment	£ 9,266.03	£ -				-£ 9,266.03
Other refunds	£ 75.00	£ 200.00				£ 125.00
Donations	500	£ -				-£ 500.00
TOTAL RECEIPTS	£ 59,852.73	£ 50,878.83				
PAYMENTS						
			Reserve xfer			
Clerks Salary	£ 11,472.39	£ 8,609.82		£ 12,005.00	£ 3,395.18	-£ 2,862.57
Communications	£ -	£ 120.00		£ 1,800.00	£ 1,680.00	£ 120.00
Admin Subscriptions	£ 270.30	£ 260.68		£ 550.00	£ 289.32	-£ 9.62
Admin General	£ 1,970.10	£ 2,257.81		£ 2,000.00	-£ 257.81	£ 287.71
Environment - Ranger	£ 1,721.15	£ 1,216.36		£ 3,400.00	£ 2,183.64	-£ 504.79
Environment - Play area	£ 433.33	£ -		£ 700.00	£ 700.00	-£ 433.33
Environment - Grass cutting & trees	£ 2,176.90	£ 6,768.30		£ 7,800.00	£ 1,031.70	£ 4,591.40
Environment - Biodiversity		£ -		£ 500.00	£ 500.00	£ -
Cemetery		£ -		£ 1,000.00	£ 1,000.00	£ -
Parish Utilities	£ 3,135.66	£ 2,133.74		£ 2,800.00	£ 666.26	-£ 1,001.92
Pavilion maintenance	£ 802.16	£ 2,958.50		£ 1,600.00	-£ 1,358.50	£ 2,156.34
Pavilion Car Park	£ -	£ -		£ 800.00	£ 800.00	£ -
Audit	£ 300.00	£ 455.00		£ 650.00	£ 195.00	£ 155.00
Insurance	£ 2,140.87	£ 2,590.28		£ 2,600.00	£ 9.72	£ 449.41
Defibrillator	£ 184.67	£ -		£ 200.00	£ 200.00	-£ 184.67
Training	£ 356.66	£ 85.00		£ 500.00	£ 415.00	-£ 271.66
Parish Projects (To reserves at EOY	£ 33,043.80	£ 10,850.08	£ 10,850.08	£ 8,500.00	£ 8,500.00	-£ 22,193.72
Grants (S137)	£ 4,145.37	£ -		£ 3,460.00	£ 3,460.00	-£ 4,145.37
Legal costs		£ 513.00		£ 1,000.00	£ 487.00	£ 513.00
Election	£ -	£ -		£ 500.00	£ 500.00	£ -
VAT incurred on payments in year	£ 8,037.03	£ 3,270.22		£ -		
TOTAL PAYMENTS	£ 70,190.39	£ 42,088.79		£ 52,365.00	£ 10,276.21	
Excess of Receipts over Payments						
plus balances b/fwd	-£ 10,337.66	£ 8,790.04				
	£ 102,201.35	£ 91,863.69				
Balances c/fwd	£ 91,863.69	£ 100,653.73		CHECK - CASHBOOK TOTAL		
Reconciliation with bank accounts - 30th December 2023						
Lloyds Business Account	-	£ 95,764.07		CHECK - BANK STATEMENT TOTALS		
Lloyds BB Instant Online	-	£ 4,889.66				
Less Outstanding payments	-					
Add Outstanding lodgements	-					
Total balances at bank	-	£ 100,653.73		CHECK - RECONCILIATION		

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**23/147 Finance** – To **NOTE** receipt of a Grant from Somerset Council for £3750 towards disabled access improvements in the village car parks.

**23/148 Finance** – To **APPROVE** match funding a defibrillator at a cost of £750 from the DHSC Community Defibrillator Scheme.

**23/149 Finance** – To **APPROVE** a quote for repointing the Churchyard wall.

- Quote 1 - £2500
- Quote 2 - TBA

**23/150 Finance** – To **APPROVE** work and budget for tree work in the parish.

**23/151 Finance** – To **APPROVE** the budget for 2024-25.

**23/152 Finance** – To **APPROVE** the move and rename of ring-fenced reserves.

**23/153 Finance** – To **APPROVE** the precept request for 2024-25.

**23/154 Finance** – To **APPROVE** a grant request from Children's Air Ambulance.

**23/155 Finance** – To **APPROVE** opening a savings account with Lloyds Bank.

**23/156 To consider a response to correspondence from Somerset Council regarding Asset and Service Devolution.**

**23/157 To consider a response to correspondence from SALC Chairman, Dave Mitton, asking 'How can SALC better serve your council?'**

**23/158 To APPROVE** the Wessex Internet agreement.

**23/159 To APPROVE** the Recreation Ground rules.

**23/160 Reports** – To receive reports from:

- Parish Councillors
- Working Groups

**23/161 Clerks report and correspondence.**

**23/162 Items for the next or future agenda.**

**23/163 Date of next meeting** – 5 February 2024 (Cllrs to note - All agenda items to be notified to the Parish Clerk by Thurs 25 Jan 2024).

**End of Agenda**