

Notice of an Ash Parish Council Meeting

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Ash Parish Council**
Time... **19:00hrs**
Date... **Monday 8 April 2024**
Venue... **Ash Pavilion**

Councillors will be discussing all the items listed on the Agenda.

Julie Ferguson

Julie Ferguson – Ash Parish Clerk
2nd April 2024

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

ASH PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 01935 571050 E-mail: clerk@ashpcsomerset.com

Members of the Public and Press are invited to attend all Council Meetings

(Public Bodies (Admission to Meetings) Act 1960)

PUBLIC COMMENTS (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors
- Outside bodies/groups

Ash Parish Council will be discussing all the items listed below:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

AGENDA

23/202 To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1)).

23/203 Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

23/204 To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)).

23/205 Matters to report from a previous meeting.

23/206 To co-opt members onto the Parish Council.

23/207 Planning decisions report.

23/208 Planning applications. 24/00693/HOU. Lavers Court, Dotts Orchard View, Middle Leaze Drove, Ash. First floor extensions and alterations.

23/209 To NOTE the resignation of the Clerk and report on the recruitment campaign.

23/210 Finance – To APPROVE the payment schedule for April 2024.

Ash Parish Council APRIL 24 Payment Schedule

Invoice	Payee	Particulars	Amount	
1	STAFF	SALARIES & EXPENSES	£954.45	
2	R EVIS	GROUND MAINTENANCE MAR24 (SO)	£458.33	REPORT
3	K L BUNGAY	PAVILION CLEANING MAR24 (SO)	£90.00	REPORT
4	MILLENNIUM WOOD MNGMNT GROUP	ANNUAL MANAGEMENT FEE	£660.00	
5	S DAVEY	REIMBURSE VIRTUAL LANDLINE (SO)	£5.95	REPORT
6	BRISTOWS ELECTRICAL	DEFIB CABINET INSTALLATION (MILTON)	£248.59	
7	MR B R PAYNE	ASH SCHOOL CAR PARK NEW PATH	£4,100.00	
	TOTAL		Apr-24	£6,517.32

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23/211 Finance – To APPROVE the 23-24 EoY Cashbook/Bank Reconciliation and Budget.

ASH PARISH COUNCIL					
Receipts and Payments Summary for the year ending 31st March 2024					
	Last Year	This Year		This Year	This Year
	2022/23	2023/24		Allocated budget	Budget remaining
RECEIPTS					
Precept	£ 42,250.00	£ 43,723.00			
Deposit Interest	£ 9.20	£ 370.37			
Cemetery Fees	£ 1,845.00	£ 1,060.00			
Grants	£ 3,437.50	£ 3,750.00			
Pavilion	£ 2,470.00	£ 2,790.00			
VAT repayment	£ 9,266.03	£ -			
Other refunds	£ 75.00	£ 200.00			
Donations	500	£ 1,500.00			
TOTAL RECEIPTS	£ 59,852.73	£ 53,393.37			
PAYMENTS					
			Reserve xfer		
Clerks Salary	£ 11,472.39	£ 11,380.77		£ 12,005.00	£ 624.23
Communications	£ -	£ 180.00		£ 1,800.00	£ 1,620.00
Admin Subscriptions	£ 270.30	£ 317.93		£ 550.00	£ 232.07
Admin General	£ 1,970.10	£ 2,903.62		£ 2,000.00	-£ 903.62
Environment - Ranger	£ 1,721.15	£ 2,008.58		£ 3,400.00	£ 1,391.42
Environment - Play area	£ 433.33	£ 100.00		£ 700.00	£ 600.00
Environment - Grass cutting & trees	£ 2,176.90	£ 8,143.29		£ 7,800.00	-£ 343.29
Environment - Biodiversity		£ 635.30		£ 500.00	-£ 135.30
Cemetery		£ -		£ 1,000.00	£ 1,000.00
Parish Utilities	£ 3,135.66	£ 2,660.55		£ 2,800.00	£ 139.45
Pavilion maintenance	£ 802.16	£ 3,547.67		£ 1,600.00	-£ 1,947.67
Pavilion Car Park	£ -	£ -		£ 800.00	£ 800.00
Audit	£ 300.00	£ 455.00		£ 650.00	£ 195.00
Insurance	£ 2,140.87	£ 2,590.28		£ 2,600.00	£ 9.72
Defibrillator	£ 184.67	£ 96.65		£ 200.00	£ 103.35
Training	£ 356.66	£ 85.00		£ 500.00	£ 415.00
Parish Projects (To reserves at EOY	£ 33,043.80	£ 17,443.18	£ 8,943.18	£ 8,500.00	£ -
Grants (S137)	£ 4,145.37	£ -		£ 3,460.00	£ 3,460.00
Legal costs		£ 513.00		£ 1,000.00	£ 487.00
Election	£ -	£ -		£ 500.00	£ 500.00
VAT incurred on payments in year	£ 8,037.03	£ 3,678.98		£ -	
TOTAL PAYMENTS	£ 70,190.39	£ 56,739.80		£ 52,365.00	-£ 4,374.80
Excess of Receipts over Payments	-£ 10,337.66	-£ 3,346.43			
plus balances b/fwd	£ 102,201.35	£ 91,863.69			
Balances c/fwd	£ 91,863.69	£ 88,517.26			
Reconciliation with bank accounts - 31st March 2024					
Lloyds Business Account	-	£ 34,944.00			
Lloyds BB Instant Online	-	£ 3,293.06			
Lloyds Deposit Account		£ 50,280.20			
Less Outstanding payments	-				
Add Outstanding lodgements	-				
Total balances at bank	-	£ 88,517.26			

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23/212 Finance – To **CONSIDER** instructing a locum officer.

23/213 Finance – To **CONSIDER** paying someone to monitor trees and defibrillators.

23/214 To **AGREE** a scheme of delegation until a new clerk is recruited.

23/215 To **APPROVE** a request to re-site a headstone in the Cemetery.

23/216 Reports – To receive reports from:

- a. Parish Councillors
- b. Working Groups

23/217 Clerks report and correspondence.

23/218 Items for the next or future agenda.

23/219 Date of next meeting – 13 May 2024 (tbc) (Cllrs to note - All agenda items to be notified to the Parish Clerk by Thurs 2 May 2024).

End of Agenda