

# **Notice of the Ash Annual Parish Council Meeting**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Ash Parish Council**  
Time... **19:00hrs**  
Date... **Monday 13 May 2024**  
Venue... **Ash Pavilion**

Councillors will be discussing all the items listed on the Agenda.

Julie Ferguson

**Julie Ferguson – Ash Parish Clerk**

**7 May 2024**

## Equality Act 2010

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.*

## Recording of Council Meetings

*The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.*

*Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.*

# ASH PARISH COUNCIL

Clerk:

Tel: 01935 571050 E-mail: [clerk@ashpcsomerset.com](mailto:clerk@ashpcsomerset.com)

Members of the Public and Press are invited to attend all Council Meetings

(Public Bodies (Admission to Meetings) Act 1960)

## **PUBLIC COMMENTS (15 minutes)**

*This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.*

## **OUTSIDE REPORTS FROM REPRESENTATIVES**

- ! Somerset Councillors
- ! Outside bodies/groups

## **Ash Parish Council will be discussing all the items listed below:**

*The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

## **AGENDA**

### **24/1 To elect a Chair**

### **24/2 To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1)).**

**24/3 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

### **24/4 To elect a Vice-Chair**

### **24/5 To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)).**

### **24/6 Matters to report from a previous meeting**

### **24/7 To co-opt members onto the Parish Council**

### **24/8 Planning decisions report**

### **24/9 Planning applications**

### **24/10 To review and adopt the Standing Orders**

### **24/11 To review and adopt the Financial Regulations**

### **24/12 To review and adopt the Code of Conduct**

### **24/13 To review and adopt the Dignity at Work/Bullying and Harassment Policy**

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**24/14 To review and adopt the Freedom of Information Policy**

**24/15 To review and adopt the Publication Scheme**

**24/16 To review and adopt the Data Protection Policy**

**24/17 To review and adopt a Grievance Policy**

**24/18 To review and adopt a Complaints Policy**

**24/19 To agree Councillor Roles and Responsibilities**

**24/20 To APPROVE** Risk Assessment for Ash Village Fete and **APPROVE** use of Recreation Ground and Pavilion.

**24/21 Finance – To APPROVE** the payment schedule for May 2024

29/04/24	PlusNet	Pavilion Internet	£32.28	Report
29/04/24	British Gas	Pavilion electricity	£183.77	Report
30/04/24	Staff	Salaries & expenses	£872.47	Report
01/05/24	S Davey -	Virtual Landline	£5.95	Report
01/05/24	Eavis RA	Ground Maintenance April 24 SO	£458.33	Report
01/05/24	KL Bungay	Cleaning April 24 SO	£90.00	Report
07/05/24	British Telecom	Pavilion	£120.5	Report
07/05/24	Water2Business	Pavilion	£129.09	Report
	S Davey -	Postage	£4.05	TBA

**24/22 Finance – To APPROVE** a grant request from Ash In Bloom £500

**24/23 Finance – To APPROVE** changing ranger duties from Somerset Council to local contractor.

**24/24 To CONFIRM** a public consultation has been carried out on the designation of Ash Millennium Woods as a Local Nature Reserve

**24/25 Finance – To CONSIDER** quotes for Pavilion replacement doors:  
a) £1490 + VAT

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**24/26 Reports** – To receive reports from:

- a. Parish Councillors
- b. Working Groups

**24/27 Clerks report and correspondence**

**24/28 Items for the next or future agenda**

**24/29 Date of next meeting** – 3 June 2024 (tbc)

(Cllrs to note - All agenda items to be notified to the Parish Clerk by Thurs 23 May 2024).

**End of Agenda**