

Notice of Extraordinary Ash Parish Council Meeting

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Ash Parish Council**
Time... **18:15 hrs**
Date... **Thursday 20 June 2024**
Venue... **Ash Pavilion**

Councillors will be only be discussing all the items listed on the Agenda.

Please note: Our Annual Internal Audit Report 2023/2024 was received too late to get on the agenda to be approved at our last scheduled meeting, but needs to be approved before the next one in July – hence the extraordinary meeting. We passed the Audit with flying colours, but need to sign and send it for external audit before the 30 June 2024.

We are also using it as an opportunity to discuss and approve the job description and advertisement for a replacement Clerk for the Parish Council. As this will include confidential pay discussions, we propose to do this in a closed session at the end of the meeting.

Steve Davey

Steve Davey – Chair, Ash Parish Council

13 June 2024

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

ASH PARISH COUNCIL

Clerk:

Tel: 01935 571050 E-mail: clerk@ashpcsomerset.com

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Ash Parish Council will be discussing all the items listed below:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

AGENDA

24/53 To receive apologies for absence and to approve reasons given (LGA 1972 s85(1)).

24/54 Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

24/55 To APPROVE the Annual Internal Audit Report 2023/2024.

Our Annual Internal Audit Report 2023/2024 was received too late to get on the agenda to be approved at our last scheduled meeting, but needs to be approved before the next one in July – hence the extraordinary meeting. We passed the Audit with flying colours, but need to sign and send it for external audit before the 30 June 2024.

24/56 Exempt Session – Exclusion of the Press & Public

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

24/57 To CONSIDER and APPROVE the job description and Job Advertisement for Clerk to Ash Parish Council.

End of Agenda